



IVC Band Boosters Meeting Minutes

Monday, June 9th, 2014 7pm IVC Band Room

Call to Order

Band Booster President, Mark Cosner, calls the meeting to order at 6:59 pm in the IVC Band Room.

IVC Band Booster Board Members Present

	Bowen, Leigh	X	Daly, Donna	X	Fenelon, Karen	X	Hunt, Alanda	X	Rogers, Lisa
X	Chapman, Matt	X	Davis, Rhonda	X	Giffin, Amy	X	Mack, Lisa		Stoecker, Deb
X	Cosner, Mark	X	Fox, Terry	X	Gleason, John	X	Pitts, Karen		Weber, Paul
X	Crank, Kathy	X	Featherstone, Chris	X	Hart, Chris	X	Reginald, Steve		X = Present

New members: Traci Draper, Cara Encinas, Karyn Terpstra, and Shari Johnson were also present.

Secretary Report

Mark Cosner asks if there are any changes needed for the 12May14 minutes. No corrections are needed. Kathy Crank motions approving the meeting minutes, Chris Featherstone seconds, the motion carries, none opposed.

Treasurer Report

Chris Hart and Amy Giffin present the 31May14 treasurer report, which is included at end of these minutes. Amy Giffin presents the total receipts as being \$7,918.56 and our expenditures being \$4,385.66. Chris Hart is still going through student accounts and that is a pending review. Checking balance is \$17,412.49. Amy states that the account has an increase from last month of \$1300-\$1250. Mark thanks Amy Giffin for her hard work and for collaborating with Chris Hart. Alanda Hunt makes a motion to accept the treasurer report, Terry Fox seconds the motion, the motion carries, none opposed

Executive Board Elections

Lisa Rogers and Lisa Mack volunteer to tally the votes for the executive board due to Paul Weber being absent. Mark goes over the by laws and explains procedure. The board decided how to proceed with the voting. It is decided by the general board to elect the primary positions first then the assistant roles. Matt Chapman states in the event of a tie he does not want to be the deciding vote so the board decides to re-vote in that situation. Mark Cosner distributes ballots to the past and current board members that were present. The board votes on the 1st ballot that lists primary positions with the following candidates:

President:

Chris Featherstone
Steve Reginald

Vice-president

Kathy Crank
Steve Reginald
Rhonda Davis

Treasurer

Chris Hart
Steve Reginald

Secretary

Karen Fenelon
Karyn Terpstra



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Lisa Rogers and Lisa Mack collect the ballots and go outside to tally the votes.

Lisa Rogers and Lisa Mack return and Mark Cosner announces the following results:

Secretary: Karyn Terpstra

Treasurer: Steve Reginald

Vice-president: Kathy Crank

President: Chris Featherstone

Lisa Rogers asks if Karen Fenelon would be willing to be put on the ballot for assistant secretary and Karen Fenelon declines. Mark Cosner distributes ballots to members of the past and current board members that were present again. The board votes on the 2nd ballot that lists the assistant roles, which are the following candidates:

Assistant Vice President:

Mark Cosner

Kathy Crank-scratched

Rhonda Davis

Steve Reginald- scratched

Deb Stoecker

Assistant treasurer

Chris Hart

Alanda Hunt

Assistant secretary

Donna Daly

Rhonda Davis

Alanda Hunt

Karyn Terpstra-scratched

Parade Uniform Ideas

As they tally the votes, Mark Cosner discusses possible parade shirt ideas. He brings up the idea of going to a moisture wicking material. Mark Cosner explains and suggests the possibility of dye-sublimation. The concerns were with the smell of the shirts, sweat getting on the uniform, and how the shirts will fit different individuals.

Lisa Rogers and Lisa Mack return and Mark Cosner announces the following results:

Secretary: Karyn Terpstra

Treasurer: Steve Reginald

Vice-president: Kathy Crank

President: Chris Featherstone

Lisa Rogers asks if Karen Fenelon would be willing to be put on the ballot for assistant secretary and Karen Fenelon declines. Mark Cosner distributes ballots to members of the past and current board members that were present again. The board votes on the 2nd ballot that lists the assistant roles, which are the following candidates:



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Assistant Vice President:

Mark Cosner

Kathy Crank-scratched

Rhonda Davis

Steve Reginald- scratched

Deb Stoecker

Assistant treasurer

Chris Hart

Alanda Hunt

Assistant secretary

Donna Daly

Rhonda Davis

Alanda Hunt

Karyn Terpstra-scratched

No write-ins were noted. All nominees that were already elected were taken off the ballot. Lisa Rogers and Lisa Mack collected the ballots and returned outside to tally the 2nd ballot.

CPR

As they tally votes, it is brought to the attention of the board that Donna Daly recommends that anyone who is a chaperone should be CPR certified. Chris Hart will setup up a CPR class free of cost for any board member interested but they need a total of people willing to take the class.

Tax Preparation

Mark Cosner addresses tax preparation. Mark states in years past the boosters have always used an attorney for tax preparations. Amy Giffin who is a CPA has suggested a tax attorney who helped resolved some of the issues we incurred from past. Amy suggests this same attorney who is also a CPA to prepare our tax documents. The attorney has offered to prepare our taxes with a quote of \$750. We budgeted \$1000. The things we have struggled with in the past are submitting documentation late because we would receive it the day before due date. Chris Hart suggests that we go with Amy Giffin's suggestion and Terry Fox agrees. Amy Giffin states that it is very important that the attorney needs to be accurate even though we don't pay taxes and are a non-profit organization. We are still required to be in compliance with all the rules set by the IRS standards. We do not have to transfer all legal responsibilities to the attorney but need to transfer the 990ez. Chris Hart motions to accept the bid and Kathy Crank seconds the motions. The motion carries none opposed.

Election Results

Lisa Rogers and Lisa Mack return and Mark Cosner announces the following results:

Assistant secretary: Rhonda Davis

Assistant treasurer: tie

Assistant Vice President: Mark Cosner



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The board decides to have one voting member abstain from voting to break the tie. John Gleason abstains as the outgoing assistant Vice President. Lisa Rogers and Lisa Mack collect the ballots and return outside to tally votes. As the votes are being tallied Mark brings up the possibility of purchasing quick books online. Amy Giffin utilized quick books all year and it is discussed that it would be an easy transfer to the next treasurer from year to year. The online version of the program can be purchased for \$300. There is a monthly fee of \$25. Amy Giffin wants to transfer records to the online version by the end of July. Lisa Rogers makes a motion to move ahead with the purchase of quick books and Alanda Hunt seconds the motions. During discussion Amy Giffin suggests that we are under budget for attorney fees therefore we could use extra to go toward the monthly fee of quick books. All in favor of approving QuickBooks online for one year with monthly subscription whether it is a discounted by paying it annually or paying it month to month whatever it takes to minimize the cost. The motion carries, none oppose

Lisa Rogers and Lisa Mack return and Mark Cosner announces the following results:

Assistant treasurer: Chris hart

Committee Reports

Band Bash

Shari Johnson updates the board about band bash and notifies the board that all are needed at the meeting on June 10th.

Band Director Update

Mr. Chapman states that Memorial Day camp went well. We received the music for the show Love is Louder. He states that he is impressed with the music. It is very tough but our kids are up to the challenge. The show mixes three composers into one show making the show 7 minutes and 15 sec of music. There are about 10 pages less of marching than last year. Guard uniforms are not finalized but getting close. He thanks all the kids for being dedicated and states there are 115 kids in marching band. Drum majors are doing an amazing job and being enthusiastic leaders. The Drum corps (Blue Devils) is coming July 9th. Mr. Chapman is asking for help getting watermelons and having them cut on that day. Serving watermelon between 4-4:30. He encourages the kids to come watch the drum corp. He states that Washington is switching to AstroTurf. He wants everyone to know that Deb Stoecker and Shari Johnson have done a great job organizing band bash and encourages them to persevere. Mr. Chapman thanks the band bash volunteers. Mr. Chapman thanks all outgoing board members. Mr. Chapman gives a preliminary overview of the Indy trip and the Itinerary. Mr. Chapman states that music will be on the website when Paul gets back from vacation.

Mark informs us that Morton is going to buy the mirrors from our previous show for a total of \$600

Chris Featherstone raises the suggestion that the current and new executive board get together to discuss each position.

Lisa Rogers makes a motion to adjourn the meeting, Alanda Hunt second the motion, the motion carries, none opposed. The meeting is adjourned at 8:59pm

The next meeting is Monday, July 25th at 7:00 pm in the IVC Band Room.

Please offer any suggestions, corrections and omissions.